



COVID GUIDELINES

Our top priority is the health and safety of the volunteers, homeowners, and communities that we are serving. All Tree-Plenish events will follow strict safety guidelines to ensure that we do not contribute to the spread of COVID-19. We have prepared two plans for our events in order to account for the uncertainty of the pandemic.

PLAN A

In this plan, small volunteer teams will plant trees in the yards of homeowners that requested them. Volunteers will first come to the home base area of the event, undergo a wellness screening, learn how to plant a tree, pick up their saplings, receive their list of assigned houses, and leave to begin planting. The following safety measures will be in place:



MASKS & SOCIAL DISTANCING

All event organizers, homeowners, and volunteers must be wearing masks at all times during the event, including when driving to different planting locations unless they are living with everyone in the car. In addition to enforcement of this policy by the event organizers, Tree-Plenish will send out emails to all volunteers and homeowners stating this requirement. Volunteers are allowed and encouraged to deny service to any homeowner refusing to wear a mask.

CDC guidelines for social distancing must be followed when possible. With the exception of driving and planting, all participants must adhere to social distancing. Instances in which social distancing is required include conversations with homeowners, preparation at the home base, and interactions between event organizers.

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LIMITED VOLUNTEER SIZE

The size of volunteer planting teams and the number of event organizers stationed at the home base will be limited. Volunteer planting teams can consist of no more than 3 people and represent no more than 2 households.

The number of event organizers stationed at the home base will also be limited. This limit will vary from event to event based on the tree planting goal, location of the home base, and other factors. Tree-Plenish will engage in a discussion with each school's event organizers to set an appropriate limit.

3

STAGGERED CHECK-IN TIMES

In order to limit large gatherings from occurring at the home base area, event organizers will be instructed to stagger check-in times for their volunteer planting teams. Tree-Plenish recommends that two volunteer teams check-in once every 15 minutes, but this recommendation can be adapted depending on the tree goal and number of volunteers needed for each event.

4

WELLNESS SCREENING

Upon arriving at the home base area, volunteers must scan a QR code and complete a digital wellness screening to ensure that they have not been in contact with someone who has COVID or have any symptoms of the virus. Volunteers cannot participate unless they clear this screening.

PLAN B

In this plan, there will be no volunteer tree planting. Instead, all events will switch to a contactless tree-pickup/drive-thru. Homeowners will be notified of a time slot and location to pick up their trees and a limited number of event organizers will be stationed to facilitate the pickup.

The following safety measures will be in place:

- 1** All event organizers stationed at the tree pickup location must be wearing masks
- 2** Residents should be assigned staggered tree pickup times such that the pickup location does not get too crowded
- 3** The number of event organizers stationed at the pickup location will be limited

Some schools, including many that are in urban communities, have already opted for a Plan B tree pick-up rather than a Plan A tree planting